



NONFOOD VENDOR MANUAL

Ver. 1.0 | December 2019

VENDOR MANUAL – NONFOOD Ver. 1.0 | December 2019

Introduction

Dear Vendor,

The purpose of this manual is to provide our vendors with important product safety and chemical requirements and other information. The manual shall be seen as an aid to vendors, to ensure a high level of product safety.

This manual covers the most common safety and chemical requirements for our non-food product range as per December 2019. The regulations and requirements referenced in this manual are not exhaustive, and, thus vendors cannot rely on this manual as being comprehensive. There may be additional requirements than specified in this manual.

We expect all vendors to read through the manual and comply with requirements and specific standards applicable from time to time. All vendors must read and comply with the section [General Requirements](#) and subsections. The other sections of this vendor manual concern specific legislation and requirements, which vendors must read and comply with, as applicable.

Vendors must at all times keep up to date on Danish and European legislation and the products and packaging must at all times comply with any and all applicable laws and regulations as well as requirements and specifications agreed by Salling Group and Vendors. This manual refers to original regulations. Vendors must always comply with applicable regulation including all later amendments.

When the “DK!” pictogram is shown, special Danish conditions or increased Danish attention applies.



Vendors are responsible for always being abreast with Salling Group’s Nonfood Vendor Manual. Any adjustments of the content will be announced.

Other documents of special attention:

- Trade agreement
- [Manuals – Supplier Service](#)

Please feel free to contact relevant buying department at Salling Group, in case of any doubts or further questions.

Thank you for your cooperation.

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General Requirements

Documentation

As a vendor to Salling Group, you are obliged to meet or surpass the requirements set out by law, in accordance with Salling Group’s Trade Agreement or as otherwise agreed by Salling Group. One of those obligations is ensuring product safety and keeping necessary documentation. When an order has been placed, vendors must always send applicable documentation to Salling Group. For CE-marked products, the amount of documentation vendors need to send, depends on Salling Group’s role:

PRODUCTS	REQUIRED DOCUMENTATION AS APPLICABLE
Private label – Salling Group products	Declaration of Conformity Full technical documentation Test reports Data sheets
When Salling Group is the first to place the product in the EU market	Declaration of Conformity Test reports Data sheets
Other products	Declaration of Conformity

A standard template for the Declaration of Conformity for CE-marked products can be found in [Annex III](#), and in [Annex IV](#) for food contact materials.

If there is an applicable standard for a given product, Salling Group expects the product to comply with these requirements.

Documentation must be sent to the buying department, unless otherwise agreed.

Claims for Product Features

Vendors are legally required to ensure, that all claims used for marketing or branding of products are:

- Legally compliant
- Supported by evidence
- Truthful
- “Non-misleading”

[For more information, see Danish Marketing Practices Act](#)

Any environmental claims must take the entire life cycle of the product into account, including production, transport, use, recyclability etc. [Guidance on environmental and ethical claims](#).

Substances of Very High Concern

It is the vendor’s obligation and responsibility always to inform Salling Group regarding any Substances of Very High Concern (SVHC) present in an article or any individual component of an article supplied to Salling Group. Please note that the packaging is also regarded as a separate article.

If it is not possible to exclude SVHC in the product, the vendor must fill in the statement in [Annex I](#) and return it to the relevant Salling Group buying department. This should be done as soon as possible, and no later than

14 days after order confirmation. An elaboration on why elimination is not possible should also be provided by the vendor.

Salling Group will perform spot checks of SVHC in articles provided to us.

Classification, Labelling and Packaging of Substances and Mixtures

Products regarded as a chemical substance or mixture must be labelled according to regulation (EC) No 2008/1272 on Classification, Labelling and Packaging of Substances and Mixtures (CLP).

CLP applies to all products where the chemical content is of greater importance for the function of the product than the form/design of the product. The object is to ensure consumers are informed of necessary precautions and/or actions in case of accidents.

Examples of products regarded as chemical mixtures:

- biocides
- candles – e.g. scented candles
- detergents
- firework
- fragrance/perfume diffuser
- lubricants, impregnation or sealants/fillers
- paint

Labelling in accordance with CLP must appear in legible, visible and indelible characters on the packaging in which the product is made available to the consumers.

Material Specific Chemical Requirements

The Danish and European legislation restricts chemical substances in various products.

The following list of rules, regulations and requirements is not a complete list but examples of possibly relevant requirements for specific materials.

For food contact materials see additional requirements in the section [Food contact materials](#).

MATERIALE	BASIS	DESCRIPTION
Plastic	(EC) No 1907/2006 (REACH) Bek no 856 and 858 of 05/09/2009	<ul style="list-style-type: none"> • Phthalates: DEHP, DBP, BBP and DIBP • Organostannic compounds • PAHs • Lead • Cadmium <div style="text-align: right; border: 1px solid black; border-radius: 50%; padding: 2px; display: inline-block;">DK!</div>
	(EU) No 2019/1021 on persistent organic pollutants	<ul style="list-style-type: none"> • SCCPs • Specific flame retardants (e.g. TetraBDE, pentaBDE, hexaBDE, heptaBDE and decaBDE)
	(EC) No 1907/2006 (REACH)	<ul style="list-style-type: none"> • Toys: <ul style="list-style-type: none"> ○ Phthalates: DINP, DIDP and DNOP ○ Benzene
	2009/48/EC on the safety of toys Bek. no 855 of 05/09/2009	<ul style="list-style-type: none"> • Toys for < 3 years: <ul style="list-style-type: none"> ○ Bisphenol A ○ Specific flame retardants (e.g. TCEP, TCPP, TDCP)

		<ul style="list-style-type: none"> ○ Phenol ○ all phthalates
Plastic Packaging	Salling Group Trade Agreement	<ul style="list-style-type: none"> • Salling Group private label requirement: <ul style="list-style-type: none"> ○ Products must be delivered in PVC-free packaging DK!
Wood	(EC) No 1907/2006 (REACH)	<ul style="list-style-type: none"> • Organostannic compounds • Dimethyl fumarate
	(EU) No 2019/1021 on persistent organic pollutants	<ul style="list-style-type: none"> • Pentachlorophenol
	2009/48/EC on the safety of toys	Recommendation for toys: <ul style="list-style-type: none"> • EN 71-9, 10, 11 (organic compounds)
Rubber	(EC) No 1907/2006 (REACH)	<ul style="list-style-type: none"> • PAHs
	(EU) No 2019/1021 on persistent organic pollutants	<ul style="list-style-type: none"> • SCCPs
	2009/48/EC on the safety of toys	<ul style="list-style-type: none"> • EN 71-12 (nitrosamines and nitrosatable substances) DK!
Paint/Ink/Coating	(EC) No 1907/2006 (REACH) Bek no 856 and 858 of 05/09/2009	<ul style="list-style-type: none"> • Phthalates: DEHP, DBP, BBP and DIBP • Organostannic compounds • PAHs • Lead • Cadmium
	(EU) No 2019/1021 on persistent organic pollutants	<ul style="list-style-type: none"> • SCCPs • Perfluorooctane sulfonic acid and its derivatives (PFOS)
	2009/48/EC on the safety of toys	Recommendation for toys: <ul style="list-style-type: none"> • EN 71-9, 10, 11 (organic compounds)
Metal	(EC) No 1907/2006 (REACH) Bek no 856 and 858 of 05/09/2009 Bek. no 75 of 25/01/2016	<ul style="list-style-type: none"> • Nickel release • Lead • Cadmium • Mercury
Paper/cardboard	(EC) No 1907/2006 (REACH) Bek no 856 and 858 of 05/09/2009	<ul style="list-style-type: none"> • Lead • Cadmium
	(EU) No 2019/1021	<ul style="list-style-type: none"> • Perfluorooctane sulfonic acid and its derivatives (PFOS)
Glass/ceramic	(EC) No 1907/2006 (REACH) Bek no 856 and 858 of 05/09/2009	<ul style="list-style-type: none"> • Lead • Cadmium
Leather see Annex V	(EC) No 1907/2006 (REACH)	<ul style="list-style-type: none"> • Chromium (VI) • Nonylphenol ethoxylates • Dimethylfumarate
	(EU) No 2019/1021	<ul style="list-style-type: none"> • SCCPs

	on persistent organic pollutants	
Textile	(EC) No 1907/2006 (REACH)	<ul style="list-style-type: none"> • Textile which under normal or reasonably foreseeable conditions of use, come into contact with human skin to an extent similar to clothing <ul style="list-style-type: none"> ○ Appendix 12 (as amended in (EU) 2018/1513) • Azo dyes • Organostannic compounds • Nonylphenol ethoxylates
	(EU) No 2019/1021 on persistent organic pollutants	<ul style="list-style-type: none"> • SCCPs • Specific flame retardants (e.g. TetraBDE, pentaBDE, hexaBDE, heptaBDE and decaBDE)Pentachlorophenol • Perfluorooctane sulfonic acid and its derivatives (PFOS)
	2009/48/EC on the safety of toys	Recommendation for toys: <ul style="list-style-type: none"> • EN 71-9, 10, 11 (organic compounds)

European Timber Regulation

According to the European Timber Regulation (EU) No 995/2010 (EUTR), importers of wood, wooden products or products deriving from wood have an obligation to secure that the timber has been taken and traded legally and is in compliance with applicable forestry legislation in the country of harvest.

To determine if the product is covered by EUTR, vendors must first clarify whether the product consists of wood or paper-pulp. Then vendors must determine which custom code the product belongs to. If the custom code is subject to EUTR (use the [list of customs codes](#) or contact Salling Group Quality Department), appropriate due diligence must be performed to ensure that the product is not of an illegal origin.

- Where Salling Group purchases products through a Danish/European importer, the responsible importer must fill-in the supplier letter in [Annex II](#) and keep it for further request from us, and secure sufficient Due Dilligence according to traceability.
- If Salling Group brings the given product into EU (as importer), vendors shall fill-in the supplier letter in [Annex II](#) and return it to Salling Group before confirmation of any orders. Please attach relevant documentation to prove country of harvest (e.g. export permit, transport documentation or custom documents). The vendor can, upon request, get the scheme sent as an excel template via email.

For each applicable order/product Salling Group needs information about product type, tree species, volume, country of harvest etc. If the product holds a certificate or verification, we kindly ask you to also attach a copy of the certificate or other documentation.

Vendors who are unable to provide and document the requested information, cannot receive orders from Salling Group.

[More information is available at the European Commission.](#)

CE-Marked Products

General Requirements

Manufacturers shall draw up a Declaration of Conformity for CE-marked products (Declaration of Performance for construction products). Manufacturers and importers shall keep the declaration 10 years after the product has been placed on the EU market. The declaration shall also be sent to Salling Group.

CE-marked products or their packaging shall bear the name and address of the manufacturer, and if applicable also the importer. All warnings and instructions for use shall be translated to Danish.

The manufacturer must send full technical documentation upon request from an authority. If necessary, the full technical documentation can be sent directly to the authority.

Specific Regulations

Visit the sections [Electrical and Electronic Equipment](#) and [Toys](#) to see specific requirements.

Other CE-marked product areas:

PRODUCTS	BASIS	DESCRIPTION
Products designed to protect the user.	(EU) 2016/425 On personal protective equipment (PPE). Products such as oven gloves, protective gloves and ear muffs are covered by PPE.	Find relevant product specific standard. Applicable limits, testing and measurements techniques from relevant European, international or national standards. If possible harmonised.
Construction products. Commonly products which are permanently affixed in the household.	(EU) No 305/2011 Products such as floorings, space heating appliances, fixings, doors and windows are construction products. <u>Not all</u> construction products shall be CE-marked.	Find relevant product specific standard. Applicable limits, testing and measurements techniques from relevant European, international or national standards. If possible harmonised.
Machinery (MD)	2006/42/EC On machinery. Electrical products like gardening tools, gardening machines, beds, tables, chairs and bicycles are machinery.	Find relevant product specific standard. Applicable limits, testing and measurements techniques from relevant European, international or national standards. If possible harmonised.
Fireworks and similar pyrotechnical articles.	2013/29/EU All pyrotechnical articles for consumers shall comply with EN 15947 and (EC) No 1272/2008 (CLP).	Find relevant product specific standard. Applicable limits, testing and measurements techniques from relevant European, international or national standards. If possible harmonised.

PRODUCTS	BASIS	DESCRIPTION
Appliances burning gaseous fuels (GAR).	(EU) 2016/426 If burning gas, products such as cooking appliances, storage water heaters, space heaters, weed burners and grills are covered by GAR.	Find relevant product specific standard. Applicable limits, testing and measurements techniques from relevant European, international or national standards. If possible harmonised.
Medical devices	(EU) 2017/745 Products such as blood pressure meters, reading glasses, compression socks, plasters and bandages are medical devices.	Find relevant product specific standard. Applicable limits, testing and measurements techniques from relevant European, international or national standards. If possible harmonised.

Electrical and Electronic Equipment

The following directives apply to all electrical and electronic equipment. This also includes products powered by solar energy or button cell batteries.

- 2014/30/EU Electromagnetic Compatibility (EMC) Directive
- 2012/19/EU Waste Electrical and Electronic Equipment (WEEE) Directive
- 2011/65/EU Restriction of Certain Hazardous Substances (RoHS) Directive

Product specific requirement examples

PRODUCTS	BASIS	DESCRIPTION
Electrical equipment designed for use within certain voltage limits.	2014/35/EU On electrical equipment designed for use within certain voltage limits (low voltage)	Find relevant product specific standard. Applicable limits, testing and measurements techniques from relevant European, international or national standards. If possible harmonised.
Radio equipment	2014/53/EU On radio equipment	Find relevant product specific standard. Applicable limits, testing and measurements techniques from relevant European, international or national standards. If possible harmonised.
Ecodesign	2009/125/EC Framework for the setting of eco-design requirements for energy-related products Find relevant product specific regulations.	Find relevant product specific standard. Applicable limits, testing and measurements techniques from relevant European, international or national standards. If possible harmonised.
Energy label	(EU) No 2017/1369 Framework for energy labelling	Find relevant product specific standard. Applicable limits, testing and measurements techniques from relevant European,

PRODUCTS	BASIS	DESCRIPTION
	Find relevant product specific regulations .	international or national standards. If possible harmonised .
Internet connected gadgets	Protection of personal sensitive data	Applicable limits, testing and measurements techniques from relevant European, international or national standards. Preferably harmonized when possible.
Batteries	2006/66/EC On batteries and accumulators	<ul style="list-style-type: none"> • Labelling requirements • Batteries must be inaccessible in child appealing products. Max 0.002 w/w % cadmium
Ingress Protection Rating	2014/35/EU On electrical equipment designed for use within certain voltage limits (low voltage)	<ul style="list-style-type: none"> • EN 60529 (protection provided by enclosures for electrical equipment) • Labelling of IP codes is required when exceeding IP20.

The Danish and European legislation also restricts chemical substances in various products. Please see the section [Material Specific Chemical Requirements](#) for examples of specific chemical restrictions.

Where Salling Group is regarded as the manufacturer or importer of energy labelled electronic products, the vendor is on behalf of Salling Group obliged to ensure timely registration of all required information in the European Product Registry for Energy Labelling (EPREL) as Supplier User under Salling Group (contact kvalitetsafd_nf@sallinggroup.com to be registered as a Supplier User in EPREL).

Waste electrical and electronic equipment (WEEE) is applicable for all electrical equipment. The product shall be marked with the crossed out wheeled bin, in accordance with the WEEE directive. Furthermore, the product packaging or instructions manual shall have the following information:




Af hensyn til miljøet skal elektrisk udstyr bortskaffes særskilt fra husholdningsaffald. Kontakt kommunen for nærmeste indsamlingssted.

Toys

The following directive and standards apply to all toys. These are the minimum requirements. It is often necessary to test toys for additional requirements.

- 2009/48/EC Toy Safety Directive
- EN 71-1 Physical and mechanical safety requirements
- EN 71-2 Flammability safety requirements
- EN 71-3 Migration of chemicals

Product specific requirement examples

PRODUCTS	BASIS	DESCRIPTION
All toys	2009/48/EC on the safety of toys	<ul style="list-style-type: none"> Safety assessment including a chemical safety assessment. 
Electrical toy	2009/48/EC on the safety of toys	<ul style="list-style-type: none"> EN 62115 (electric toy safety) Read the section "Electrical and Electronic Equipment", as electrical toys are covered by other legislation as well.
Chemical mixtures	2009/48/EC on the safety of toys	<ul style="list-style-type: none"> EN 71-4 (experimental sets for chemistry and related activities) EN 71-5 (chemical toys (sets) other than experimental sets) TRA (toxicological risk assessment)
Make-up set	2009/48/EC on the safety of toys (EC) No1223/2009 on cosmetic products	<ul style="list-style-type: none"> EN 71-13 (safety of olfactory board games, cosmetic kits and gustative games) Cosmetic safety assessment report
Finger paint	2009/48/EC on the safety of toys	<ul style="list-style-type: none"> EN 71-7 (finger paints) TRA (toxicological risk assessment)
Trampoline	2009/48/EC on the safety of toys	<ul style="list-style-type: none"> EN 71-14 (trampolines for domestic use)
Activity toy	2009/48/EC on safety of toys	<ul style="list-style-type: none"> EN 71-8 (activity toy, fx swings, seesaws, jungle gyms, playhouse for domestic use)
Olfactory and gustative games	2009/48/EC on the safety of toys	<ul style="list-style-type: none"> EN 71-13 (safety of olfactory board games, cosmetic kits and gustative games)
Toy with long-term skin or mouth contact	2009/48/EC on the safety of toys	<ul style="list-style-type: none"> EN 71-9, 10, 11 (organic compounds)
Toy w. high water content, fx slime, paint, modelling clay, soap bubble	2009/48/EC on the safety of toys	<ul style="list-style-type: none"> Antimicrobial effectiveness test (acc. ECF-type approval protocol No. 2 Microbiological safety of toys containing aqueous media)
Foam	2009/48/EC on the safety of toys	<ul style="list-style-type: none"> Emission test of PUR foam 
	2009/48/EC on the safety of toys	<ul style="list-style-type: none"> TCEP, TCPP and TDCP for < 3 years Formamide for < 3 years
Toys w. characteristic smell	2009/48/EC on the safety of toys	<ul style="list-style-type: none"> Emission test and risk assessment 

The Danish and European legislation also restricts chemical substances in various products. Please see the section [Material Specific Chemical Requirements](#) for examples of specific chemical restrictions.

Child Care Articles

All child care articles must comply with following directive:

- 2001/95/EC General Product Safety Directive

There are often safety standards for child care articles. If there is an applicable standard for a child care article, the vendor must comply with the requirements of the standard.

The following table references some examples of child care articles, where there is an applicable standard, which vendors must comply with.

Product specific requirement examples

PRODUCTS	BASIS	DESCRIPTION
Soothers Soother holders	2001/95/EC on general product safety	<ul style="list-style-type: none"> • EN 1400 • EN 12586
Childrens cot duvet Cot duvet cover	2001/95/EC on general product safety	<ul style="list-style-type: none"> • EN 16679
Pushchairs and prams	2001/95/EC on general product safety	<ul style="list-style-type: none"> • EN 1888
Children's cots and folding cots	2001/95/EC on general product safety	<ul style="list-style-type: none"> • EN 716
Cribs and cradles	2001/95/EC on general product safety	<ul style="list-style-type: none"> • EN 1130
Baby walking frames	2001/95/EC on general product safety	<ul style="list-style-type: none"> • EN 1273
Safety barriers	2001/95/EC on general product safety	<ul style="list-style-type: none"> • EN 1930
Children's high chairs	2001/95/EC on general product safety	<ul style="list-style-type: none"> • EN 14988
Articles with long-term skin or mouth contact	Recommended	<ul style="list-style-type: none"> • EN 71-9, 10, 11 (organic compounds)

The Danish and European legislation also restricts chemical substances in various products. Please see the section [Material Specific Chemical Requirements](#) for examples of specific chemical restrictions.

Food Contact Materials

All food contact materials must comply with following regulation:

- EC 1935/2004 Food contact materials

The directive applies to all food contact materials. Depending on the material of the food contact product, there are different applicable directives. It is the vendor's responsibility that the product complies with the relevant requirements. The following table references to material specific chemical requirements.

Product specific requirement examples

MATERIAL	BASIS	DESCRIPTION
Plastic	(EU) No 10/2011 on plastic materials and articles intended to come into contact with food	<ul style="list-style-type: none"> List of substances allowed to use for FCM plastic Restriction for certain substances Description for required testing (overall and specific migration)
Polyamide, melamine	(EU) No 284/2011 laying down specific conditions and detailed procedures for the import of polyamide and melamine plastic kitchenware originating in or consigned from the People's Republic of China and Hong Kong Special Administrative Region, China	All shipment from China or Hong Kong must be accompanied by documentation (incl. test report for primary aromatic amines and formaldehyde).
Paper Cardboard	<ul style="list-style-type: none"> BfR XXXVI Industry Guideline for the Compliance of Paper & Board Materials and Articles for Food Contact Paper and Board Materials and Articles Intended to Come Into Contact With Foodstuffs 	Lacking EU/Danish requirements for paper and board FCM. BfR XXXVI is recommend to show compliance: <ul style="list-style-type: none"> List of substances allowed to use for FCM paper and board Restriction for certain substances
Ceramics Glass	Directive 84/500/EC relating to ceramic articles intended to come into contact with foodstuffs	<ul style="list-style-type: none"> Restriction for migration of certain substances Description for required testing Addition test from mouth rim is required in Denmark
Metal Alloys	Metals and alloys used in food contact materials and articles (CM/Res (2013)9)	<ul style="list-style-type: none"> Restriction for release of certain metals Description for required testing
Wood		<ul style="list-style-type: none"> For untreated Nordic wood species (beech, oak, birch etc.): no particular requirements For more exotic wood species: migration of harmful substances may be needed (no specific recommendation currently)
Silicone	<ul style="list-style-type: none"> Silicones used for Food Contact Applications (ResAP(2004)5) BfR XV FDA 21 CFR § 177.2600 	<ul style="list-style-type: none"> List of substances allowed to use for FCM silicone Restriction for certain substances Description for required testing Requirement for labelling

MATERIAL	BASIS	DESCRIPTION
Rubber	<ul style="list-style-type: none"> • BfR XXI • FDA 21 CFR § 177.2600 • Rubber Products Intended to come into Contact with Foodstuffs (ResAP (204)4) 	<ul style="list-style-type: none"> • List of substances allowed to use for FCM rubber • Restriction for certain substances • Description for required testing

The Danish and European legislation also restricts chemical substances in various products. Please see the section [Material Specific Chemical Requirements](#) for examples of specific chemical restrictions.

According to Statutory Order no. 1248 of 30 October 2018 all food contact materials must be accompanied by a Declaration of Compliance, regardless of material type.



Bicycles

There are different requirements for bicycles, depending on the type and size. The following requirements are applicable for all bicycles with a saddle height above 435 mm.

- 2001/95/EC General Product Safety Directive
- Statutory Order no. 976 Bicycle design and equipment

Product specific requirement examples

PRODUCTS	BASIS	DESCRIPTION
<ul style="list-style-type: none"> • Toy bikes • Kick bikes • Toy scooters Bikes w. max saddle height below 435 mm*	2009/48/EC on the safety of toys	Visit the section Toys for relevant requirements.
Childrens bike w. max saddle height between 435 mm and 635 mm*	Statutory Order no. 976 of 28 June 2016 on bicycle design and equipment	Applicable limits, testing and measurement techniques from relevant European, international or national standards. Preferably harmonized when possible – e.g. EN ISO 8098: Safety requirements for bicycles for young children
Adult bike w. max saddle height above 635 mm*	Statutory Order no. 976 of 28 June 2016 on bicycle design and equipment	Applicable limits, testing and measurement techniques from relevant European, international or national standards. Preferably harmonized when possible – e.g. EN ISO 4210: Safety requirements for bicycles
Child seat for bikes	Statutory Order no. 976 of 28 June 2016 on bicycle design and equipment	Applicable limits, testing and measurement techniques from relevant European, international or national standards. Preferably harmonized when possible – e.g. EN 14344: Child seats for cycles.
Bicycles lights	Statutory Order no. 976 of 28 June 2016 on bicycle design and equipment	Applicable testing and measurement techniques
		Measurement at 0 hours (cd in angle)
		Requirement
Electric bikes	Statutory Order no. 976 of 28 June 2016 on bicycle design and equipment	Applicable limits, testing and measurement techniques from relevant European, international or national standards. Preferably harmonized when possible – e.g. EN ISO 4210: Safety requirements for bicycles

PRODUCTS	BASIS	DESCRIPTION
	Several	Visit the section Electrical and electronic equipment for relevant requirements.
	2006/42/EC on machinery	Applicable limits, testing and measurement techniques from relevant European, international or national standards. Preferably harmonized when possible. EN 15194: Electrically powered assisted cycles.

* maximum saddle height measured as the vertical distance from the ground to the top of the seat surface, with the seat in a horizontal position and with the seat pillar set to the minimum insertion mark.

The Danish and European legislation also restricts chemical substances in various products. Please see the section [Material Specific Chemical Requirements](#) for examples of specific chemical restrictions.

Flowers and Plants

Vendors must follow legal requirements, which are provided on the [Ministry of Environment and Food of Denmark](#)'s website. Additionally, seeds and plants must be labelled to show which requirements they comply with. Please make sure to follow the labeling requirements specified under the relevant regulations.

PRODUCTS	BASIS	DESCRIPTION
Plant Passport	(EU) 2016/2031	Protective measures against pests of plants. Following methods for labeling are accepted: Fruit trees – labelled with a hanging code. Flowers – printet on the flower pot. One passport per batch of flowers.
Endangered species	List of covered species	List of Endangered Species of Wild Fauna and Flora.
Invasive species	Bek no 1285 of 12/11/2018 Fact sheets of quarantine pests	Order on the prevention and management of the introduction and spread of invasive non-native species on the EU list and on a national list of trade bans, etc. against invasive species.
Protection of certain plants	(EC) No 338/97	Please see annex A, B, C & D.
All live plants and some plant products imported from outside the EU.	The International Plant Protection Convention requirements in Denmark	Must be accompanied by a phytosanitary certificate documenting the origin and health of the plants.
Database for tracking of plants.	TRACES NT	Please note that from December 14, 2019, it will be mandatory to use TRACES NT when you, as a company, pre-register imports with the Danish Agricultural Agency. You will no longer be able to use the advance notification form. This applies to consignments of plants and plant products, which must be followed by a phytosanitary certificate and consignments covered by EU special marketing standards.
Environmental program applicable for all plants.	Salling Group requirement. MPS GlobalG.A.P.	MPS ABC (Milieu Programma Sierteelt Environmental Program). Documentation must be provided by end 2020 (for tier 1 growers). MPS GAP, or GlobalG.A.P. Documentation must be provided by end 2021

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PRODUCTS	BASIS	DESCRIPTION
		(for tier 1 growers). The standard also include certification of growers further downstream the supply chain (propagation material, cuttings, semi-finished plants).
Social program/standard applicable for all plants grown in high risk countries	Salling Group requirement MPS GlobalG.A.P. BSCI Sedex: SMETA SAI, SA8000 ICS	Different standards are accepted: MPS SQ, GlobalG.A.P. GRASP, BSCI, SMETA, SA8000, ICS All tier 1 growers in high risk must provide documentation upfront. DK! All tier 2 growers (propagation material, cuttings, semi-finished plants) must provide documentation by end 2022.
Organic plants	Danish Agricultural Agency's guide on import of organic products	Secure documentation to prove that the product is organic. Additional leagal requirements apply for Imported organic products.
Genetically Modified Organisms (GMO)	European GMO authorisation	Organisms produced with the new mutagenesis technique are considered as GMO's. These organisms have to be authorized before they can be sold in EU.

Private Label Home Textile

Vendors must read and follow applicable requirements set out in [Salling Group's Textile Supplier Manual](#) as well as other applicable regulation.

Home textile private label quality requirements

By signing Salling Group's Trade Agreement, all vendors must meet order specific quality requirements. Quality requirements are negotiated for every order, and deviations must be agreed upon at order giving time, and added to the order information. If the agreed quality requirements are not met, the vendor must inform the buying department immediately. The buying department is entitled to cancel any order that does not meet the quality requirements.

Salling Group's quality department is responsible for handling all test reports and the associated correspondence with vendor and third party testing laboratory. In case of any questions please do not hesitate to ask on kvalitetsafd_nf@sallinggroup.com.

Feathers & down

Vendors must label feathers and down as specified in EN 12934. Furthermore, vendors of products with feathers or down, must provide one of the following certificates per order:

- DOWNPASS: <http://www.downpass.com>
- Responsible Down Standard certificate: <http://responsibledown.org>

The certificate must be E-mailed to the Salling Group Buying Department. The E-mail header must contain all Salling Group's order numbers which the certificate is valid for. The documents shall be received by the buying department before products are departed to Salling Group.

Annex I – Substances of Very High Concern (list to be filled)

USE OF SVHC IN THE ARTICLE OR PACKAGING MATERIALS¹

Even if the vendor estimates, that exposure to health or environment can be excluded during normal or reasonably foreseeable conditions of use, the use of substances must be listed. Salling Group must be informed of all use of SVHC regardless exposure or not.

Note that the packaging is considered as an article in itself.

A. Does the article containing SVHC from the Candidate List issued by ECHA (European Chemicals Agency)?	No <input type="checkbox"/> Yes <input type="checkbox"/> above 0,1% (w/w) <u>Comments:</u>
B. Does the packaging containing SVHC? (Obligations are the same as for the articles for any packaging (primary, secondary ect.).	No <input type="checkbox"/> Yes <input type="checkbox"/> above 0,1% (w/w) <u>Comments:</u>

If your answer is “yes” in part A, all SVHC in the article must be specified.

Chemical name/ INCI name	CAS No.	EC No.	In which component(s) are the SVHC present?	Weight %	Weight of the component in the article	State function of component (dye, preservative, softener etc.)

If your answer is “yes” in part B, all SVHC in the packing materials must be specified.

Chemical name/ INCI name	CAS No.	EC No.	In which component(s) are the SVHC present?	Weight %	Weight of the component in the article	State function of component (dye, preservative, softener etc.)

¹ Regulation (EC) No 1907/2006, Article 57 and 59. Find the list of SVHC: <https://echa.europa.eu/candidate-list-table>

Information according to consumer about safe use on request ²	
<p>If there is any use of the SVHC in the article or the packaging, the vendor must determine whether safety information is required (consider how the article is used, which exposures and risks are relevant). If it is relevant the vendor must provide information to consumer to ensure safe use.</p> <p>Is information to guide consumer about safe use necessary?</p>	<p><u>If yes, please state safety information:</u></p> <p>Examples could be: Contains substance X, which is harmful to environment or health. Keep out of reach of small children. Handle waste as hazardous waste.</p> <p>No <input type="checkbox"/> Yes <input type="checkbox"/></p>
Registration and notifications on substances ³	
<p>Are the listed SVHC substances under the scope in Regulation (EC) No 1907/2006, Article 7 (3): "Exposure (health/environment) can be excluded during normal or reasonable foreseeable conditions of use"?</p>	<p>No <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p> <p>If yes, on request documentation for "no exposure" must always be completed and forwarded.</p>
VENDOR'S SIGNATURE	
<p>The undersigned vendor to Salling Group <u>guarantees</u> that the information given in this Declaration is correct. Changes in the product data given in the Declaration must be agreed and approved by Salling Group in advance, and a new Declaration (included new documentation if possible) must then be completed and forwarded.</p> <p>Salling Group reserves the right to use the information in this Declaration as a basis for documentation towards the authorities, for product labelling, for consumers requirements according to article 33 and to demand further documentation. The undersigned vendor to Salling Group accepts this.</p>	
<p>Vendor's full formal name: _____</p> <p>REACH contact person: _____</p> <p>E-mail of contact person: _____</p> <p>Phone of contact person: _____</p> <p>Signature: _____ Date: _____</p>	

² Regulation (EC) No 1907/2006, Article 33 (2)
³ Regulation (EC) No 1907/2006, Article 7 (3)

Annex II – European Timber Regulation (supplier letter)

PRODUCT INFORMATION					
Product	Order No.	Volume	Product components	Species (scientific)	Species (trade)
			Does the product contain components made of different types of wood or wooden material?	Select the scientific name of the species from the list.	Verify that the trade name of the species is correct.
Information about origin					
Product	Country of harvest	Sub-national region of harvest	Harvest concession	Documentation of origin	
	Enter the country of harvest of the material.	Enter the region (of stated country) of harvest.	Enter information about the concession or Forest Management Enterprise where the wood was harvested.	Please describe documentation used to determine the origin e.g. export permits, transport document, concession contract	
Product classification					
Product	VENDOR verification / certification		PRODUCT verification / certification		Documentation
	Select the type of certification/verification applicable to the VENDOR		Select the type of certification/verification applicable to the PRODUCT/COMPONENT. NOTE that certification of the vendor may not mean that all products are certified.		Please describe the documentation accompanying the goods and indicating the verified /certified status.
VENDOR'S SIGNATURE					
<p>The undersigned vendor to Salling Group <u>guarantees</u> that the information given in this Declaration is correct. Changes in the product data given in the Declaration must be agreed and approved by Salling Group in advance, and a new Declaration (included new documentation if possible) must then be completed and forwarded.</p> <p>Salling Group reserves the right to use the information in this Declaration as a basis for documentation towards the authorities. The undersigned vendor to Salling Group accepts this.</p>					
<p>Vendor's full formal name: _____</p> <p>EUTR contact person: _____</p> <p>E-mail of contact person: _____</p> <p>Phone of contact person: _____</p> <p>Signature: _____ Date: _____</p>					

Annex III – Declaration of Conformity

- 1) Unique identification (product, type, batch, serial number, registration number, appliance or fitting etc.).
- 2) Name and address of the manufacturer or his authorized representative.
- 3) This declaration of conformity is issued under the sole responsibility of the manufacturer.
- 4) Object of the declaration (identification of the product allowing traceability; it may include a colour image of sufficient clarity where necessary or the identification of the product).
- 5) The object of the declaraciton described above is in corformity with the relevant Union harmonization legislation (list of relevant Union harmonization legislation).
- 6) Referecen to the relevant harmonized standards used or references to the other technical specification in relation to which conformity is declared (list of relevant harmonized standards).
- 7) Where applicable, the notified body ... (name, number) performed .. (description of intervention) and issued the certificate.
- 8) Addition information
Signed for and on behalf of:
(place and date of issue):
(Name, function) (signature):

Varieties of the declaration of conformity

It is important to be aware, that the format or some of the content required in the DoC can vary from directive to directive. As an example, there has to be a color picture in the DoC for toys. Another example is pyrotechnic articles, where it is required to provide a unique registration number. Food contact materials require a completely different variation of the DoC. Go to [Annex IV](#) to see what a DoC for food contact material must contain.

Salling Group's vendors shall send us DoC's that follow the format laid out in the specific directives.

Annex IV – Declaration of Compliance - Food Contact Materials

- 1) Name and address of the producer or the business operator issuing the DoC.
- 2) Identity of the articles covered by the DoC, e.g. trade name, article number etc. to link the DoC with the product.
- 3) The date of the declaration. The DoC must be updated when the product is changed. It is recommended to revise DoC's periodically, e.g. every 2nd year.
- 4) Confirmation that the products comply with 1935/2004/EC.
- 5) Specification/restrictions such as type of food, temperature, time etc.
- 6) Compliance with 2023/2006/EC on good manufacturing practice (GMP) – this part can also be separate from the DoC.

Food contact materials made of plastic

Additionally, food contact materials that are made of plastic, must also have the following information in the DoC.

- 4a) Confirmation that the products comply with (EU) 10/2011.
- 4b) Information on substances with restrictions, if applicable.
- 4c) Information on dual use additives, if applicable.
- 5a) The highest food contact surface area to volume ration for which compliance has been verified
- 5b) when a functional barrier is used in a multi-layer material or article, the confirmation that the material or article complies with the requirements of article 13(2) and 13(4) or article 14(2) and article 14(3) of (EU) No 10/2011 .

Annex V – Requirements for Leather

MATERIAL	BASIS	DESCRIPTION
Social program/standard for all leather products or leather parts	Salling Group requirement BSCI Sedex ; SMETA SAI, SA8000 ICS	For existing vendors: The tannery applied must be able to provide documentation on a social standard (BSCI, SMETA, SA8000, ICS) by June 2020. For new vendors: The tannery applied must be able to provide documentation on a valid social standard upfront.
Environmental program/standard for all leather products or leather parts	Salling Group requirement LWG BEPI	For existing vendors: The tannery applied must be able to provide documentation on an environmental standard (LWG, amfori BEPI) by end 2020. For new vendors: The tannery applied must be able to provide documentation on a valid environmental standard upfront.
Recycled leather	Salling Group requirement	Full chain of custody. The vendor must be able to document the origin of the leather (tannery level), and provide the required documentation as specified above (both social and environmental program/standard).